The following pages detail the questions and performance measures for the Office for Victims of Crime's (OVC) *Transforming Victim Services (TVS) non-formula grant programs.* TVS, previously referred to as Vision 21, includes awards funded under multiple solicitations.

PROGRAM GOAL AND OBJECTIVES

The goal of TVS is to enhance the way we respond to crime victims in the United States, through a comprehensive and systemic approach, to ensure that every victim of crime receives the best responses and services. TVS grant programs fall under four main categories—

A. Demonstration projects

B. Training and technical assistance

C. Enhancements to tribal victim services

D. Development of technology and research to better serve victims

STRUCTURE OF THE QUESTIONNAIRE

This questionnaire is divided into seven question banks (indicated with Roman numerals I through VII), followed by three sections of shared measures. Each grant will be assigned specific question banks and shared measures depending on its purpose.

NOTE: You must provide a response for each question in the assigned question banks and shared measures. If a specific question does not apply, please enter "NA" and explain this response in the space provided.

ROLES AND RESPONSIBILITIES FOR COMPLETION

OVC expects that agencies will assign a point of contact to gather and report performance data. Agency points of contact should work with other staff as needed to gather the required information when it is due.

REPORTING PERIODS

Performance data are reported into the OVC Performance Measurement Tool (PMT) quarterly. In January and July of each calendar year, grantees must generate a PDF report from the OVC PMT to upload into the Grants Management System (GMS). For each reporting period, grantees are encouraged to generate a PDF report from the PMT for their own records.

If you have any questions about the performance measures or the OVC PMT, please email the OVC PMT Helpdesk at ovcpmt@usdoj.gov, or call toll free at 844–884–2503.

A table outlining the reporting periods and submission deadlines is listed below.

Quarterly Reporting in PMT			Semiannual Reporting in GMS		
Reporting Period	Submission Period	Deadline	Reporting Period	Submission Period	Deadline
January 1– March 31	April 1–30	April 30	January 1– June 30	July 1–30	July 30
April 1– June 30	July 1–30	July 30			
July 1– September 30	October 1–30	October 30	July 1– December 31	January 1–30	January 30
October 1– December 31	January 1–30	January 30			

Grant Activity

1. Was there grant activity during the reporting period?
   INSTRUCTION: "Grant activity" is defined as any proposed activity in the OVC approved grant application that is implemented or executed with OVC grant funds.

   ○ Yes
   ○ No

   If No, please explain below. Skip to the Semiannual Reporting Questions during the applicable reporting periods.

   _____
   _____

I. Training

This set of questions asks about training activities that occurred during the reporting period that were funded as part of your grant. Training usually differs from technical assistance in that it is usually intended for multiple audience types and is not customized for a single group.

Performance measures calculated from these questions include—

- Percent of scheduled trainings that were conducted
- Percent of registrants who attended or completed training
- Percent of participants satisfied with the training delivered
- Percent of participants planning to implement training knowledge

BASELINE QUESTIONS

The baseline questions gather information about activities that occurred prior to the grant becoming operational. They are asked of new grantees during the first reporting period only.

1. Number of hours of training delivered in the quarter prior to the grant becoming operational.

CURRENT QUARTER REPORTING

2. Number of trainings that were *scheduled* for the reporting period.

3. Number of trainings that were *conducted* during the reporting period.

4. Number of participants that *registered* for training scheduled during the reporting period.

5. Number and types of participants that *attended or completed* training during the reporting period:

    A. *Number* of participants.

This questionnaire is to be used only for data collection purposes.
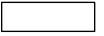Data must be entered in the OVC PMT system at https://ovcpmt.ojp.gov.

B. Select the **types of participants** who **attended or completed** training.
    *INSTRUCTION: You may select more than one type of participant, if applicable. If you
    select Other, please include a description in the field below.*

☐ Victim service providers
☐ Victim advocates
☐ Legal service providers/courts
☐ Law enforcement
☐ Medical professionals/healthcare providers
☐ Mental health providers
☐ Substance abuse treatment providers
☐ Educators/youth service providers
☐ Community-based organizations
☐ Government officials
☐ Other

If Other, please describe.

6. **Number of hours** of training delivered to participants during the reporting period.

7. Were feedback surveys distributed to, and collected from, participants at the end of trainings
    delivered? *If no, skip Questions 8–11.*
    ☐ Yes
    ☐ No

8. Number of participants who **completed** a post-training feedback survey.

9. Number of participants who completed a post-training feedback survey who indicated **overall
    satisfaction** with the training.

10. Number of participants who completed a post-training feedback survey who identify an
    increase in knowledge up to 6 months post-training. Grantees may measure increased
    knowledge with the method of their choosing.

11. Number of participants who completed a post-training feedback survey who reported planning
    to **implement training knowledge and objectives** post-training.

II. Technical Assistance

This set of questions asks about technical assistance (TA) activities that occurred during the reporting period that were funded as part of the grant. TA usually differs from training in that it is customized for the needs of a particular group providing victim services of some kind.

Performance measures calculated from these questions include—

- Percent of TA recipients implementing changes due to TA
- Percent of participants satisfied with the assistance delivered

CURRENT QUARTER REPORTING

1. Number of technical assistance requests **received** during the reporting period.
   INSTRUCTION: Count the number of requests received during the reporting period for TA. The number of requests may not equal the number of recipients—one request may encompass TA for multiple recipients/individuals. The intent is to measure the progress of awards that have this activity.
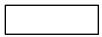
2. Number of technical assistance requests **completed** during the reporting period.
   INSTRUCTION: Completion of a TA request is one for which documentation can be made to demonstrate that the requestor's needs have been met/satisfied. TA services may be delivered in-person or via email, telephone, mobile platforms, etc.

3. Number of **recipients** who received technical assistance during the reporting period.
   INSTRUCTION: Multiple individuals may be counted as recipients in a single TA request, so this number may be larger than the number of requests.

4. Were feedback surveys distributed to, and collected from, technical assistance recipients at the end of technical assistance delivered? *If no, skip Questions 5–8.*
   ☐ Yes
   No

5. Number of technical assistance recipients who **completed** a post-TA feedback survey.

6. Number of technical assistance recipients who completed a post-TA feedback survey who indicated **overall satisfaction** with the TA delivered.

7. Number of technical assistance recipients who completed a post-TA feedback survey who *reported plans* to implement changes to policy or programs based on TA delivered.

8. Number of technical assistance recipients who completed a post-TA feedback survey that *did implement* policy or program changes based on technical assistance delivered within 6 months.

This questionnaire is to be used only for data collection purposes.
Data must be entered in the OVC PMT system at https://ovcpmt.ojp.gov.

III. Technology Developments

This set of questions asks about technology development activities that occurred during the reporting period in pursuit of three goals: 1) providing support for improved assistance to victims, including information, referrals, as well as online and hotline services at the national and international level; 2) enhancing the state's access to technology, increase victims' access to resources, and increase accuracy of administrative reporting; and 3) using technology to efficiently navigate the criminal justice system and to connect end users with victim-centered resources and services.

Performance measures calculated from these questions include—

- Percent change in the number of contacts received due to new technology
- Percent change in average wait or response time
- Percent of staff trained in using the new technology

BASELINE QUESTIONS

The baseline questions gather information about activities that occurred prior to the grant becoming operational. They are asked of new grantees during the first reporting period only.

1. Please select the type(s) of technology being developed or improved under this grant.

    ☐ Telephone hotline
    ☐ Text message service
    ☐ Instant message (IM)-chat service
    ☐ Website
    ☐ Mobile app
    ☐ Cybersecurity/safety technology
    ☐ Reporting/data management capacity (not public-facing)
    ☐ Other

    If Other, please describe.

2. Number of **contacts received** via current/previous technology (e.g., website, text message, IM-chat, phone) in the quarter prior to the start of the grant operations.

3. Number of **dropped calls** in the quarter prior to the start of the grant operations.
    INSTRUCTION: If not applicable (NA), enter "NA."

4. The average length of *wait time or response time* for a contact during the quarter prior to the start of grant operations:

   A. The average length of *wait time or response time* for a contact during the quarter prior to the start of grant operations.
   INSTRUCTION: Enter the numeric wait time in the box provided. In the following question, indicate the unit of wait time reported on here (e.g., minutes, hours). Then report on that wait time consistently each quarter. If not applicable, enter "NA."

   ```
   [          ]
   ```

   B. Indicate the unit used to measure wait time or response time. *Your answer here will autopopulate in future quarterly reports as a reminder in order to ensure that the same unit of time is used in every reporting period.*

      ○ Minutes
      ○ Hours
      ○ Days
      ○ Not applicable

5. If intakes and applications will be impacted by the technology improvement, report the *number of victim intakes or applications completed* in the quarter before the start of grant operations.
   INSTRUCTION: If not applicable, enter "NA."

   ```
   [          ]
   ```

CURRENT QUARTER REPORTING

6. Number of system-level IT improvements *started* during the reporting period.
   INSTRUCTION: These can include development, deployment, operation, maintenance, incorporation of new technologies into existing platforms, and more.

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   [          ]
   ```

7. Number of system-level IT improvements or developments *completed* during the reporting period.

   ```
   [          ]
   ```

8. Number of program staff who *participated in training* on the technology improvement.

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   [          ]
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9. Total number of staff to *use* the technology improvement.

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   [          ]
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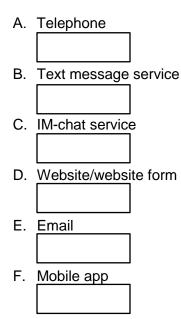
10. Has the grant-funded technology improvement launched, deployed, or gone live? *If no, skip Questions 11–14.*
    ☐ Yes
    ☐ No

11. If yes, please provide the launch date:

    [   ]

12. Number of *victim intakes or applications* completed *after* the implementation of the technology improvements during the reporting period (if applicable).
    INSTRUCTION: If intake or application processes are not part of your program, enter "NA."

    [   ]

13. Number of *contacts received* during the reporting period for each type of technology.
    INSTRUCTION: Contacts are considered to be the targeted unit of measurement in the program, which may be website hits or may be contacts (e.g., text, email, phone, IM-chat) to a hotline. Separate out the visits and contacts by technology. If the technology is not applicable, enter "NA" for that technology.

    A. Telephone

    [   ]

    B. Text message service

    [   ]

    C. IM-chat service

    [   ]

    D. Website/website form

    [   ]

    E. Email

    [   ]

    F. Mobile app

    [   ]

            TOTAL CONTACTS RECEIVED   [   ]

            Auto-sum 13 A-F.

14. Number of *dropped calls* in the current reporting period.
    INSTRUCTION: If not applicable, enter "NA."

    [   ]

15. The average length of ***wait or response time*** for this reporting period.
    INSTRUCTION: Wait time is defined as the time it takes for a hotline agent to answer a call or for someone to respond to a mobile app request, IM-chat request, or website form request. The wait time reported here must be the same wait time chosen by the grantee as the most relevant one and reported in the baseline. The purpose is to measure improvement in the most relevant wait time.

    ☐

This questionnaire is to be used only for data collection purposes.
Data must be entered in the OVC PMT system at https://ovcpmt.ojp.gov.

IV. Data Gathering

This set of questions asks about data gathering and research activities that occurred during the reporting period that were funded as part of the grant. The goal is to produce and disseminate information resources, including literature searches, needs assessments, gap analyses, and reports that support improvements in delivery of services to crime victims.

Performance measures calculated from these questions include—

- Percent of planned data gathering initiatives completed

BASELINE QUESTIONS

The baseline questions gather information about activities that occurred prior to the grant becoming operational. They are asked of new grantees during the first reporting period only.

1. Number of data gathering initiatives **planned** for the project (grant) period.
    INSTRUCTION: Data gathering initiatives include literature searches/reviews, needs assessments, gap analyses, and reports.

    [ ]

CURRENT QUARTER REPORTING

2. Number of data gathering initiatives **completed** during the reporting period.
    INSTRUCTION: Data gathering initiatives include literature searches/reviews, needs assessments, gap analyses, and reports.

    [ ]

3. Count the number of information resources **disseminated** as a result of the data gathering activity.
    INSTRUCTION: Resources are defined as literature reviews, needs assessments, gap analyses, reports, and toolkits.

    [ ]

V. Collaborative Partnerships

This set of questions asks about grantee activities to establish or maintain partnerships during the reporting period that were funded as part of the grant. The goal is to support the development of national scope training and technical assistance, demonstration projects, multimedia publications, and initiatives through collaboration with other government and non-profit agencies.

Performance measures calculated from these questions include—

- Percent change in the number of groups participating in the initiative
- Percent of groups participating that utilize evidence-based programs/practices

BASELINE QUESTIONS

The baseline questions gather information about activities that occurred prior to the grant becoming operational. They are asked of new grantees during the first reporting period only.

1. Number of *groups/organizations/agencies participating* in the initiative prior to grant funding.

   ☐

CURRENT QUARTER REPORTING

2. Number of groups/organizations/agencies participating in the initiative *as a result of grant funding* during the reporting period.
   INSTRUCTION: Count groups whose participation is dependent upon grant funding (i.e., the group would not be able to participate in the initiative if grant funding were not available). A group may be an association, a government entity, a non-profit, a consortium, an agency, a neighborhood association, a religious group, or a single organization. Types of partnerships are state, regional, or local partnerships. The intent is to measure the increase in partnerships as a result of the grant funding.

   ☐

3. **Total** number of groups/organizations/agencies involved in the initiative.
   INSTRUCTION: This number should include active agencies that may have been part of the initiative BEFORE grant funding AND those that joined and remain active BECAUSE of grant funding, to represent the TOTAL number of partners involved in the initiative.

   ☐

4. Of this group, provide the number that utilize an ***evidence-based program or practice*** in the delivery of services, and list the evidence-based program(s) or practice(s) being used. *INSTRUCTION: Count the number of agencies using evidence-based practices. Evidence-based programs or practices are best practice models which include program models that have been shown through rigorous evaluation and replication to be effective. Please see the Office of Justice Program's website, www.crimesolutions.gov, for examples if you are not sure. Services provided may include direct services.*

    A. Number of partners using evidence-based program(s) or practice(s).

    B. Names of evidence-based program(s) or practice(s).

This questionnaire is to be used only for data collection purposes.
Data must be entered in the OVC PMT system at https://ovcpmt.ojp.gov.

VI. Strategic Planning

This set of questions asks about ongoing strategic planning activities that occurred during the reporting period that were funded as part of the grant.

Performance measures calculated from these questions include—

- Percent of planned improvement initiatives implemented
- Percent of planned project deliverables completed

BASELINE QUESTIONS

The baseline questions gather information about activities that occurred prior to the grant becoming operational. They are asked of new grantees during the first reporting period only.

1. Number of improvement initiatives **planned** for the duration of the current grant.
   INSTRUCTION: Count the number of system-wide initiatives planned for the duration of the grant. Examples include community awareness campaigns, training efforts, as well as development and deployment of new technology.

2. Number of project deliverables **planned** for the length of the current grant.
   INSTRUCTION: Deliverables may include a report, a website, a tool, a training event, or any item that is an output of your project.

3. Select the underserved population(s) targeted for services during the grant period.
   INSTRUCTION: Select the underserved population(s) targeted for services. You may select more than one targeted population, if applicable.

   ☐ Child abuse victims (physical and/or sexual)
   ☐ Domestic and family violence victims
   ☐ Sexual assault victims (child and/or adult)
   ☐ Adult survivors of child sexual assault
   ☐ Incarcerated survivors of sexual assault
   ☐ Human trafficking victims
   ☐ DWI/DUI victims
   ☐ Conservatorship/guardianship fraud/abuse victims
   ☐ Survivors of homicide victims
   ☐ Elder abuse victims
   ☐ Americans abroad
   ☐ Tribal communities
   ☐ Rural communities

☐ Child and youth populations (as defined by your state)
☐ Other underserved victims or populations

If Other, please describe.

CURRENT QUARTER REPORTING

4. Number of planned improvement initiatives *implemented* this reporting period.
   INSTRUCTION: Count the number of system-wide initiatives implemented during the reporting period. Examples include community awareness campaigns, training efforts, as well as development and deployment of new technology.

5. Number of project deliverables *completed* during the reporting period.
   INSTRUCTION: Deliverables may include a report, a website, a tool, a training event, or any item that is an output of your project.

6. Identify the *planning documents* that were completed during this reporting period.
   INSTRUCTION: Only include those completed that are applicable to your grant funded activities. Not all of these activities are required for every project, so please select only the ones that apply to your project.

   ☐ Mission and/or vision statement
   ☐ Advisory board charter
   ☐ Community partnership memoranda of understanding/memoranda of agreement
   ☐ Internal needs/strengths assessment
   ☐ Community needs/strengths assessment
   ☐ Program logic model
   ☐ Action plan
   ☐ Evaluation plan
   ☐ Sustainability plan
   ☐ Data collection plan

VII. Victim Services

This set of questions asks about the provision of direct services to crime victims. Report all victims served through your OVC-funded program in this section.

Performance measures calculated from these questions include—
- Percent of victims served who are new
- Percent of victims served who were the victim of a violent crime
- Average number of services provided per victim

CURRENT QUARTER REPORTING

1. *Total* number of individuals who received services during the reporting period.
   INSTRUCTION: Count all individuals served by your organization with the grant funds during the reporting period. This number should be an unduplicated count of people served during a single reporting period, regardless of the number of services they received or victimization types with which they presented. DO NOT count anonymous contacts here. They should be reported in question 8. If your organization only had anonymous contacts, please enter zero (0).

2. *Total* number of anonymous contacts received during the reporting period.
   INSTRUCTION: Count all anonymous contacts received by your organization through a hotline, online chat, or other service where the individuality of each contact cannot be established. If your organization did not have any anonymous contacts, please enter zero (0).

3. Of the number of individuals entered in Question 1, how many were *NEW* individuals who received services from your agency for the first time during the reporting period.
   *INSTRUCTION: Report the number of NEW individuals served with the grant plus match (as applicable) funds **for the first time** during the reporting period. This number should be an unduplicated count of identified new clients served during a single reporting period, regardless of the number of services they received or victimization types with which they presented.*
   For the first reporting period of your award, ALL individuals should be counted as new.

   Did you track new individuals?

   Yes

   No

   If yes, please enter the number of individuals.

5. Demographics (for NEW individuals identified in Question 3).
   INSTRUCTION: Count each NEW individual in only one race/ethnicity type as self-reported. Individuals who self-report in more than one race and/or ethnicity category should be counted in the "Multiple Races" category. The total number of individuals in each demographic category should equal the number of NEW individuals reported in Question 3. All "0" entries must represent a true value of zero.
   If no data are collected for a category, enter "NT" in that category to mark it as Not Tracked. This means you are not yet able to submit data in this category. In the "Not Tracked" category provided, report the number of individuals who did not have demographic data tracked.
   If no data are collected for an individual, count that individual in the Not Reported category. This means that you collect these data, but the data were not provided by the person completing the intake form.

Category	Population	Number of NEW Individuals
A. RACE/ETHNICITY (self-reported) See **Appendix A** for definitions of each race/ethnicity category.	American Indian or Alaska Native	
	Asian	
	Black or African American	
	Hispanic or Latino	
	Native Hawaiian or Other Pacific Islander	
	White Non-Latino or Caucasian	
	Some Other Race	
	Multiple Races	
	Not Reported	
	Not Tracked	
TOTAL		*(Must equal number reported in Question 3)*
B. GENDER IDENTITY (self-reported)	Male	
	Female	
	Other *(Please explain)*	Description:
	Not Reported	
	Not Tracked	
TOTAL		*(Must equal number reported in Question 3)*
C. AGE (self-reported) Report the age of the victim **at the time of the victimization.**	0–12	
	13–17	
	18–24	
	25–59	
	60 and Older	
	Not Reported	
	Not Tracked	
TOTAL		*(Must equal number reported in Question 3)*

6. Types of Victimizations (for all individuals identified in questions 1 and 2).
   If no data are collected for a category, enter "NT" in that field to represent Not Tracked. This means that you are not yet able to track data in this category.

Individuals who received services by victimization type	Victimization Type	A. Number of individuals who received services based on the presenting victimization during the reporting period
INSTRUCTION: Enter the count of individuals who received services based on each presenting victimization type during the reporting period. An individual MAY be counted in **more than one** victimization type. An individual MAY NOT be counted more than once within the **same** victimization type. See **Appendix B** for definitions of each victimization type.	Adult physical assault (includes aggravated and simple assault)	
	Adult sexual assault	
	Adults sexually abused/assaulted as children	
	Arson	
	Bullying (verbal, cyber, or physical)	
	Burglary	
	Child physical abuse or neglect	
	Child pornography	
	Child sexual abuse/assault	
	Cyber crimes	
	Domestic and/or family violence	
	DUI/DWI incidents	
	Elder abuse or neglect	
	Gang violence	
	Hate crime: Racial/religious/gender/ sexual orientation/other *Please explain*	
	Human trafficking: Labor	
	Human trafficking: Sex	
	Identity theft/fraud/financial crime	
	Kidnapping (noncustodial)	
	Kidnapping (custodial)	
	Mass violence (domestic/international)	
	Other vehicular victimization (e.g., hit and run)	
	Robbery	
	Stalking/harassment	
	Survivors of homicide victims	
	Teen dating victimization	
	Terrorism (domestic/international)	
	Other *Please explain*	
B. Of the individuals who received services, how many presented with more than one type of victimization during the reporting period?		
C. Special classifications of individuals (self-reported) **INSTRUCTION:** Enter the number of individuals who self-identify in one or more of these categories.	Deaf/hard of hearing	
	Homeless	
	Immigrants/refugees/asylum seekers	
	LGBTQ/Two-Spirit persons	
	Veterans	
	Victims with disabilities: Cognitive/physical/mental	
	Victims with limited English proficiency	
	Other	
	Please explain	

7. Number of individuals assisted with a victim compensation application during the reporting period.
INSTRUCTION: Count the number of individuals who received assistance with completing a victim compensation application during the reporting period, even if they did not submit the application. Simply providing an individual with an application does NOT qualify as assistance.

[ ]

8. Select the types of services provided by your organization during the reporting period.
    A. Information and Referral
    B. Personal Advocacy/Accompaniment
    C. Emotional Support/Safety Services
    D. Shelter/Housing Services
    E. Criminal/Civil Justice System Assistance

9. Total number of individuals who received services by service type AND number of times each service was provided during the reporting period
*INSTRUCTION: For each category (items A, B, C, D, and E) selected in Question 8, enter the **number of clients** who received services from your agency during the reporting period. For each subcategory within a category (e.g., items A1, A2, A3, and A4), enter the **number of times that service was provided** during the reporting period. Zero is a valid response.*
Because some clients may receive multiple services, the total number of times that services were provided within a category may be greater than the number of clients who received those services.

   A. INFORMATION AND REFERRAL
   *Enter the **number of individuals** who received services in this category.*

   [ ]

   *Enter the **number of times** services were provided in each subcategory.*
   A1. Information about the criminal justice process

   [ ]

   A2. Information about victim rights, how to obtain notifications, etc.

   [ ]

   A3. Information about substance abuse treatment and support available to crime victims

   [ ]

   A4. Referral to other victim service programs

   [ ]

   A5. Referral to substance abuse treatment and support

   [ ]

   A6. Referral to other services, supports, and resources *(e.g., legal, medical, faith-based organizations, address-confidentiality programs)*

   [ ]

B. **PERSONAL ADVOCACY/ACCOMPANIMENT**
Enter the **number of individuals** who received services in this category.

> [   ]

Enter the **number of times services** were provided in each subcategory.
B1. Victim advocacy/accompaniment to emergency medical care

> [   ]

B2. Victim advocacy/accompaniment to medical forensic exam

> [   ]

B3. Law enforcement interview advocacy/accompaniment

> [   ]

B4. Individual advocacy *(e.g., assistance in applying for public benefits, return of personal property or effects)*

> [   ]

B5. Performance of medical or nonmedical forensic exam or interview, or medical evidence collection

> [   ]

B6. Immigration assistance *(e.g., special visas, continued presence application, and other immigration relief)*

> [   ]

B7. Intervention with employer, creditor, landlord, or academic institution

> [   ]

B8. Child or dependent care assistance *(e.g., coordination of services)*

> [   ]

B9. Transportation assistance *(e.g., coordination of services)*

> [   ]

B10. Interpreter services

> [   ]

C. **EMOTIONAL SUPPORT OR SAFETY SERVICES**
Enter the **number of individuals** who received services in this category.

> [   ]

Enter the **number of times services** were provided in each subcategory.
C1. Crisis intervention *(e.g., in-person, safety planning)*

> [   ]

C2. Hotline/crisis line counseling

> [   ]

C3. On-scene crisis response *(e.g., community crisis response)*

> [   ]

C4. Individual counseling

C5. Support groups *(facilitated or peer)*

C6. Other therapy *(e.g., traditional, cultural, or alternative healing; art, writing, or play therapy)*

C7. Emergency financial assistance *(e.g., emergency loans and petty cash, payment for items such as food and/or clothing, changing windows and/or locks, taxis, prophylactic and nonprophylactic medications, durable medical equipment)*

D. SHELTER/HOUSING SERVICES
*Enter the **number of individuals** who received services in this category.*

*Enter the **number of times services** were provided in each subcategory.*
D1. Emergency shelter or safe house

D2. Transitional housing

D3. Relocation assistance *(e.g., assistance with obtaining housing)*

E. CRIMINAL/CIVIL JUSTICE SYSTEM ASSISTANCE
*Enter the **number of individuals** who received services in this category.*

*Enter the **number of times services** were provided in each subcategory.*
E1. Notification of criminal justice events *(e.g., case status, arrest, court proceedings, case disposition, release)*

E2. Victim impact statement assistance

E3. Assistance with restitution (*e.g., assistance in requesting and when collection efforts are not successful*)

E4. Civil legal assistance in obtaining protection or restraining order

E5. Civil legal assistance with family law issues *(e.g., custody, visitation, or support)*

E6. Other emergency justice-related assistance

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[                    ]
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E7. Immigration assistance *(e.g., special visas, continued presence application, and other immigration relief)*

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[                    ]
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E8. Prosecution interview advocacy/accompaniment *(e.g., accompaniment with prosecuting attorney and with victim/witness)*

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[                    ]
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E9. Law enforcement interview advocacy/accompaniment

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[                    ]
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E10. Criminal advocacy/accompaniment

```
[                    ]
```

E11. Other legal advice and/or counsel

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[                    ]
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The following pages contain questions that are shared across multiple question banks. Please complete the following shared sections based on your assigned Question Banks.

Question Bank	Required Shared Measures
I. Training	A. TTA Activities
II. Technical Assistance	A. TTA Activities
III. Technology Development	A. TTA Activities, B. Partnerships
IV. Data Gathering	None
V. Collaborative Partnerships	B. Partnerships, C. Planning
VI. Strategic Planning	B. Partnerships, C. Planning
VII. Victim Services	None

A. Training and/or Technical Assistance Activities–Shared Measures

Training and/or Technical Assistance (TTA) Activities shared measures are answered by Training, Technical Assistance, and Technology Development grantees.

BASELINE QUESTIONS

The baseline questions gather information about activities that occurred prior to the grant becoming operational. They are asked of new grantees during the first reporting period only.

1. Number of ALL new training and/or technical assistance materials *to be developed* as a result of grant funding.

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CURRENT QUARTER REPORTING

2. Number of new training and/or technical assistance materials that were *completed* during the reporting period.

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3. Select the *types of training and/or technical assistance materials and activities completed* during the reporting period.
INSTRUCTION: These may include webinars, guidebooks, FAQ documents, toolkits, assessment tools, media-based resources, pamphlets, etc. Select all that apply.

   ☐ In-person training sessions
   ☐ Webinars/website-based training sessions
   ☐ Training curricula/instructor guides
   ☐ Training materials for participants (e.g., handouts, CD-ROMs, etc.)
   ☐ In-person or virtual TA meeting
   ☐ Guidebooks/handbooks
   ☐ Media- or website-based customized TA resources
   ☐ Pamphlets/brochures/fact sheets
   ☐ Assessment tools
   ☐ Checklists
   ☐ FAQ documents
   ☐ Resource lists/resource packages
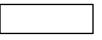   ☐ Other customized TA toolkits or materials

B. Partnerships–Shared Measures

Partnerships shared measures are answered by Technology Development, Collaborative Partnerships, and Strategic Planning grantees.

CURRENT QUARTER REPORTING

1. Number of **NEW formalized collaboration agreements** developed.
    INSTRUCTION: Count the number of new formalized collaboration agreements developed during the reporting period. They must be signed by heads of organizations with authority to commit resources such as time, dollars, staff, and facilities. Examples can be memoranda of understanding (MOU), tribal resolutions, or formalized collaboration agreements. The preferred data source is program records.

    [   ]

2. Number of **NEW letters of support** secured.
    INSTRUCTION: Count the number of new letters of support received from potential partners during the reporting period. Letters of support lend organizational support but do not commit resources.

    [   ]

3. *Rate the following group partners* based on the statement "***This partner is actively involved in the program***."
    INSTRUCTION: Please rate your working group partners on a scale of 1–5, as indicated below. Actual criteria used to determine how "actively involved" a partner is are at the discretion of the grantee. Suggestions may include: attends and participates in meetings, carries out assigned tasks and deliverables thoroughly and on time, contributes meaningfully to accomplishing team goals, provides leadership in key areas, and demonstrates dedication to serving victims of crime. The more criteria a partner meets, the higher their rating from the grantee.

    If you have multiple partners in a category, rate them as a whole. If a partner fits in more than one category, rate it in the one category that fits the best. Do not rate yourself.

Working Group Partner	NA	Strongly disagree	Disagree	Neither	Agree	Strongly agree
This partner is actively involved in the program.	NA	1	2	3	4	5
Community-based service providers	●	○	○	○	○	○
Local leadership (e.g., mayor's office)	●	○	○	○	○	○
Local community groups	●	○	○	○	○	○
Other local community partner	●	○	○	○	○	○
Corrections	●	○	○	○	○	○
Pretrial service organizations	●	○	○	○	○	○
Law enforcement agencies (including investigators)	●	○	○	○	○	○
Prosecution	●	○	○	○	○	○
Public defender/indigent defense	●	○	○	○	○	○
Courts	●	○	○	○	○	○
Forensic laboratories	●	○	○	○	○	○
Victim services	●	○	○	○	○	○
Child protective services	●	○	○	○	○	○
Other general criminal justice affiliated partner	●	○	○	○	○	○
State law enforcement agencies	●	○	○	○	○	○
State/tribal leadership (e.g., governor's office)	●	○	○	○	○	○
Tribal criminal justice agencies	●	○	○	○	○	○
Other state/tribal partner	●	○	○	○	○	○
Federal law enforcement agencies	●	○	○	○	○	○
U.S. Attorney's Office	●	○	○	○	○	○
Other federal partner	●	○	○	○	○	○
Mental health care providers	●	○	○	○	○	○
Sexual assault nurse examiners/forensic nurses	●	○	○	○	○	○
Substance abuse treatment providers	●	○	○	○	○	○
Other health care providers	●	○	○	○	○	○
Foundations/philanthropic/faith-based organizations	●	○	○	○	○	○
Training and technical assistance providers	●	○	○	○	○	○
Private-sector/business community partner or provider	●	○	○	○	○	○
Researcher, evaluator, or statistical analysis center	●	○	○	○	○	○
Other nonprofit or specialized expertise partner	●	○	○	○	○	○

This questionnaire is to be used only for data collection purposes.
Data must be entered in the OVC PMT system at https://ovcpmt.ojp.gov.

C. Planning Activities, Policy & Procedural Changes–Shared Measures

These shared measures are asked of Collaborative Partnerships and Strategic Planning grantees.

CURRENT QUARTER REPORTING

1. Number of ***planning activities*** undertaken during the reporting period.
   INSTRUCTION: Count the number of planning activities undertaken during the reporting period. These can include creation of task forces or inter-agency committees/advisory groups, meetings held, etc. The preferred data source is program records.

2. Count the number of agency ***policies or procedures created, amended, or rescinded*** during the reporting period.
   INSTRUCTION: Count the number of cross-program or agency policies or procedures created, amended, or rescinded during the reporting period. A policy is a plan or specific course of action that guides the general goals and directives of programs and/or agencies. A procedure is the established or correct method of doing something. Include policies and procedures that are relevant to the topic area of the program or that affect program operations. The preferred data sources are program records, minutes, or summaries.

Semiannual Reporting Questions (All Grantees)

> You will be asked to answer these questions in OVC PMT semiannually for the January–June and July–December reporting periods. Please answer them based on the designated 6 month reporting period. You may use up to 5,000 characters for each response.

1. Please describe the status of each goal and objective from your OVC approved grant award.
   _____
   _____

2. Please describe any problems, delays, or adverse conditions that you encountered, if any, that affected your ability to reach your goals or objectives.
   _____
   _____

3. Is there any technical assistance that OVC can provide to address any problems, delays, or adverse conditions identified in Question 2?
   A. Yes (please explain)
   B. No
   _____
   _____

4. Are you on track to fiscally and programmatically complete your program in the time and within the budget specified in your grant application?
   A. Yes
   B. No (please explain)
   _____
   _____

5. Please describe any significant developments related to your project during the reporting period that you did not share above. These may be factors internal to your organization or external related to your larger community/the nation that positively or negatively affected your project implementation.
   _____
   _____

6. What progress on goals and objectives is anticipated for the next 6 months, or less if your grant is scheduled to end prior to the next reporting period?
   _____
   _____

7. Will your agency be able to sustain the program efforts after federal funding under this award has ended?

    A. Yes, we will likely be able to sustain the efforts and have other sources of funding in place.
    B. Yes, we hope to sustain the efforts but are still working to identify funding.
    C. No, we will be unable to sustain program efforts.
    D. We are unsure at this time.

_____
_____

8. Is the federal award shared with other entities (i.e., subgranted) to implement grant-approved activities? If so, please identify any subgrantees who implemented grant-approved activities during the reporting period in the space below and provide a summary of their activities.

Please provide each subgrantee a copy of the TVS Performance Measures Questionnaire fillable PDF so that subgrantees can record their data for the 6-month semiannual reporting period. Attach each subgrantee's completed tracking sheet to your semiannual report in GMS.

The data submitted for each performance measure within the quarterly data entry pages should represent the activity that occurred at the prime recipient level and the data gathered from the other entities should be reported here in the narrative questions section.

_____
_____

THANK YOU FOR PARTICIPATING!

This questionnaire is to be used only for data collection purposes.
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APPENDIX A[1]

"**American Indian or Alaska Native**" refers to a person having origins in any of the original peoples of North and South America (including Central America) and who maintains tribal affiliation or community attachment. This category includes people who indicated their race(s) as "American Indian or Alaska Native" or reported their enrolled or principal tribe, such as Navajo, Blackfeet, Inupiat, Yup'ik, or Central American Indian groups or South American Indian groups.

"**Asian**" refers to a person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam. It includes people who indicated their race(s) as "Asian" or reported entries such as "Asian Indian," "Chinese," "Filipino," "Korean," "Japanese," "Vietnamese," and "Other Asian" or provided other detailed Asian responses.

"**Black or African American**" refers to a person having origins in any of the Black racial groups of Africa. It includes people who indicated their race(s) as "Black, African American, or Negro" or reported entries such as African American, Kenyan, Nigerian, or Haitian.

"**Hispanic or Latino**" refers to an individual who self-reports in one of the specific Spanish, Hispanic, or Latino categories listed on the Census 2010 questionnaire: "Mexican," "Puerto Rican," or "Cuban." This also refers to those who indicate that they are "another Hispanic, Latino, or Spanish origin." People who do not identify with one of the specific origins listed on the questionnaire but indicate that they are "another Hispanic, Latino, or Spanish origin" are those whose origins are from Spain, the Spanish-speaking countries of Central or South America, or the Dominican Republic. The terms "Hispanic," "Latino," and "Spanish" are used interchangeably.

"**Multiple Races**" refers to a person who may self-identify in more than one race or ethnicity category.

"**Native Hawaiian or Other Pacific Islander**" refers to a person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands. It includes people who indicated their race(s) as "Pacific Islander" or reported entries such as "Native Hawaiian," "Guamanian or Chamorro," "Samoan," and "Other Pacific Islander" or provided other detailed Pacific Islander responses.

"**White**" refers to a person having origins in any of the original peoples of Europe, the Middle East, or North Africa. It includes people who indicated their race(s) as "White" or reported entries such as Irish, German, Italian, Lebanese, Arab, Moroccan, or Caucasian.

"**Some Other Race**" includes all other responses not included in the White, Black or African American, American Indian or Alaska Native, Asian, and Native Hawaiian or Other Pacific Islander race categories described above.

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[1] http://www.census.gov/prod/cen2010/briefs/c2010br-02.pdf

The descriptions below are based on Federal legislation (unless otherwise noted), which provides guidance to states by identifying a minimum set of acts or behaviors to define the crime. OVC understands that state statutes may vary. Please interpret your state code within the definitions provided to report requested data.

GENERAL DEFINITONS:

a. **Child**

A person under the age of 18 or as otherwise defined by state law.

b. **Federal Fiscal Year**

October 1 through September 30.

c. **Services** (as defined by program guidelines)
    i.   Respond to the emotional and physical needs of crime victims;
    ii. Assist primary and secondary victims of crime to stabilize their lives after a victimization;
    iii. Assist victims to understand and participate in the criminal justice system; and
    iv. Provide victims of crime with a measure of safety and security such as boarding up broken windows and replacing or repairing locks.

d. **Crime Victim or Victim of Crime**

A person who has suffered physical, sexual, financial, or emotional harm as the result of the commission of a crime.

e. **Teen**

OVC describes a teen (for purposes of this report) as a youth, ages 13–17. Use this definition to capture youth ages 13–17 who present for services for a primary and/or additional victimization where applicable: for example, teen dating victimization.

f. **Victim Funded Project**

VOCA funds plus match.

g. **Victim Services Program**

All services and activities offered on behalf of victims of crime, including the VOCA grant and match.

VICTIMIZATION TYPES:

a. **Adults Sexually Abused/Assaulted as Children**

Adult survivors of sexual abuse and/or assault suffered while they were children.

b. **Adult Physical Assault**

Aggravated Assault: An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.

Simple Assault: Assaults and attempted assaults where no weapon was used or no serious or aggravated injury resulted to the victim. Intimidation, coercion, and hazing are included.

c. **Adult Sexual Assault**

Includes a wide range of victimizations; crimes that include attacks or attempted attacks generally involving unwanted sexual contact between victim and offender. Sexual assaults may or may not involve force and include such things as grabbing, fondling, and verbal threats. Also included is rape, which is defined as penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration of a sex organ by another person, without the consent of the victim; may also include penetration of the mouth by a sex organ by another person.

d. **Arson**

Any willful or malicious burning or attempting to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, and so on.

e. **Bullying (verbal, cyber, or physical)**

Repeated, negative acts committed by one or more children against another. These negative acts may be physical or verbal in nature—for example, hitting or kicking, teasing or taunting—or they may involve indirect actions such as manipulating friendships or purposely excluding other children from activities. Implicit in this definition is an imbalance in real or perceived power between the bully and victim. Examples of cyberbullying include mean text messages or e-mails; rumors sent by e-mail or posted on social networking sites; and embarrassing pictures, videos, Web sites, or fake profiles.

f. **Burglary**

The unlawful entry of a structure to commit a felony or theft. The FBI's Uniform Crime Reporting (UCR) program includes three subclassifications: forcible entry, unlawful entry where no force is used, and attempted forcible entry. The UCR definition of "structure" includes apartment, barn, house trailer or houseboat when used as a permanent dwelling, office, railroad car (but not automobile), stable, and vessel (i.e., ship).

g. **Child Physical Abuse or Neglect**

This may include physical abuse that is nonaccidental physical injury (ranging from minor bruises to severe fractures or death) as a result of punching, beating, kicking, biting, shaking, throwing, stabbing, choking, hitting (with a hand, stick, strap, or other object), burning, or otherwise harming a child, that is inflicted by a parent, caregiver, or other person. Such injury is considered abuse regardless of whether the caregiver intended to hurt the child. Physical discipline, such as spanking or paddling, is not considered abuse as long as it is reasonable and causes no bodily injury to the child.

h. **Child Pornography**

Any visual depiction, including any photograph, film, video, picture, drawing, or computer or computer-generated image or picture, which is produced by electronic, mechanical, or other means, of sexually explicit conduct, where: (1) its production involved the use of a minor engaging in sexually explicit conduct; (2) such visual depiction is, or appears to be, of a minor engaging in sexually explicit conduct; (3) such visual depiction has been created, adapted, or modified to appear that an identifiable minor is engaging in sexually explicit conduct; or (4) it is advertised,

distributed, promoted, or presented in such a manner as to convey the impression that it is a visual depiction of a minor engaging in sexually explicit conduct.

i. Child Sexual Abuse/Assault
This may include activities such as fondling a child's genitals, penetration, incest, rape, sodomy, indecent exposure, and exploitation through prostitution by a parent, caregiver, or other person. Includes teen sexual assault.

j. Domestic and/or Family Violence

A crime in which there is a past or present familial, household, or other intimate relationship between the victim and the offender, including spouses, ex-spouses, boyfriends and girlfriends, ex-boyfriends and ex-girlfriends, and any family members or persons residing in the same household as the victim. Involves a pattern of abusive behavior in any relationship that is used by one partner to gain or maintain power and control over another intimate partner. Domestic violence can be physical, sexual, emotional, economic, or psychological actions or threats of actions that influence another person. This includes any behaviors that intimidate, manipulate, humiliate, isolate, frighten, terrorize, coerce, threaten, blame, hurt, injure, or wound someone.

k. DUI/DWI Incidents

Driving or operating a motor vehicle or common carrier while mentally or physically impaired as the result of consuming an alcoholic beverage or using a drug or narcotic.

l. Elder Abuse or Neglect

Also known as elder mistreatment, generally refers to any knowing, intentional, or negligent act by a family member, caregiver, or other person in a trust relationship that causes harm or creates a serious risk of harm to an older person. Elder abuse may include abuse that is physical, emotional/psychological (including threats), or sexual; neglect (including abandonment); and financial exploitation. This is a general definition; state definitions of elder abuse vary. Some definitions may also include fraud, scams, or financial crimes targeted at older people.

m. Hate Crime (Racial/Religious/Gender/Sexual Orientation/Other)

A criminal offense against a person or property motivated in whole or in part by an offender's bias against a race, religion, disability, ethnic origin, or sexual orientation.

n. Human Trafficking: Sex/Labor

Human Trafficking: Sex: Inducing a person by force, fraud, or coercion to participate in commercial sex acts, or the person induced to perform such act(s) has not attained 18 years of age.

Human Trafficking: Labor: Obtaining a person through recruitment, harboring, transportation, or provision, and subjecting such a person by force, fraud, or coercion into involuntary servitude, peonage, debt bondage, or slavery (not to include commercial sex acts).

o. Identity Theft/Fraud/Financial Crime

Identity theft occurs when someone wrongfully obtains another's personal information without their knowledge to commit theft or fraud. Fraud and financial crimes include illegal acts characterized by deceit, concealment, or violation of trust and that are not dependent upon the application or threat of physical force or violence. Individuals and organizations commit these acts to obtain

money, property, or services; to avoid the payment or loss of money or services; or to secure personal or business advantage.

p. Kidnapping (noncustodial)

Occurs when someone unlawfully seizes, confines, inveigles, decoys, abducts, or carries away and holds for ransom or reward, by any person, except in the case of a minor by the parent thereof.

q. Kidnapping (custodial)

Occurs when one parent or guardian deprives another of his or her legal right to custody or visitation of a minor by unlawfully taking the child. The definition and penalties of custodial kidnapping vary by state. In some states, kidnapping occurs only if a child is taken outside of the state and/or if an existing custody order is intentionally violated. In all cases, international custodial kidnapping is a federal offense.

r. Mass Violence: Domestic/International

An intentional violent criminal act that results in physical, emotional, or psychological injury to a sufficiently large number of people to significantly increase the burden of victim assistance and compensation for the responding jurisdiction.

s. Other Vehicular Victimization

May include hit-and-run crimes, and other vehicular assault.

t. Robbery

Taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear. Includes carjacking.

u. Stalking/Harassment

Individuals are classified as victims of stalking or harassment if they experienced at least one of the behaviors listed below on at least two separate occasions. In addition, the individuals must have feared for their safety or that of a family member as a result of the course of conduct, or have experienced additional threatening behaviors that would cause a reasonable person to feel fear. Stalking behaviors include making unwanted phone calls; sending unsolicited or unwanted letters or e-mails; following or spying on the victim; showing up at places without a legitimate reason; waiting at places for the victim; leaving unwanted items, presents, or flowers; and posting information or spreading rumors about the victim on the Internet/social media, in a public place, or by word of mouth.

v. Survivors of Homicide Victims

Survivors of victims of murder and voluntary manslaughter, which are the willful (intent is present) killing of one human being by another.

w. Teen Dating Victimization

Teen dating violence is defined as the physical, sexual, psychological, or emotional violence within a teen dating relationship, including stalking. It can occur in person or electronically and might occur between a current or former dating partner.

x. Terrorism: Domestic

The term terrorism means an activity that . . . (1) involves a violent act or an act dangerous to human life that is a violation of the criminal laws of the United States or of any State, or that would be a criminal violation if committed within the jurisdiction of the United States or any State; and (2) appears to be intended . . . (a) to intimidate or coerce a civilian population, (b) to influence the policy of a government by intimidation or coercion or (c) to affect the conduct of a government by assassination or kidnapping (18 U.S.C. 3077).

y. Terrorism: International

The *Antiterrorism and Emergency Reserve Fund Guidelines for Terrorism and Mass Violence Crimes* refers to the term terrorism, when occurring outside of the United States, as international terrorism to mean an activity that . . . (1) involves a violent act or an act dangerous to human life that is a violation of the criminal laws of the United States of any State or that would be a criminal violation if committed within the jurisdiction of the United States or of any State; (2) appears to be intended . . . (a) to intimidate or coerce a civilian population; (b) to influence the policy of a government by intimidation or coercion; or (c) to affect the conduct of a government by assassination or kidnapping; and (3) occur primarily outside the territorial jurisdiction of the United States, or transcend national boundaries in terms of the means by which they are accomplished, the persons they appear intended to intimidate or coerce, or the locale in which their perpetrators operate or seek asylum (18 U.S.C. 2331).

z. Violation of a Court Order

This is defined by state or jurisdiction.

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